

TOWN OF ROSE – TOWN BOARD MEETING

March 11, 2024

Meeting was brought to order by Chair VandeCastle at 7:01pm.

Members Present: Chair VandeCastle, Supervisors Perez and Cutts, Clerk VandeCastle, and Treasurer Gotthart.

Others Present: Mark Kalata, Mike Urban, Mary Williams, Scott Pudil, and Brian Studinski

Motion was made by Supv. Perez, seconded by Supv. Cutts, to approve the agenda as presented. Motion carried.

Minutes of the 2/12/24 meeting were read by all. Motion was made by Supv. Perez, seconded by Supv. Cutts, to accept the minutes of the 2/12/24 meeting as presented. Motion carried.

The Treasurer Report was read and discussed by all. The final revenues and expenses for the 2023 annual report were distributed to the Board. Motion was made by Supv. Perez, seconded by Supv. Cutts, to accept the Treasurer Report and pay the bills as presented. Motion carried.

PUBLIC INPUT: None.

OLD BUSINESS: Chair VandeCastle presented a plaque to Mary Williams honoring Roger Williams' 28 years of dedicated service to the Town of Rose as Treasurer. Mary informed the Board of the safe in her basement that belongs to the Town of Rose. The Board will work on getting it moved out of her basement.

Mary Williams left the meeting at 7:15pm.

Supv. Cutts reported there are several tires in the ditches along 17th where the road needs patching. Mike has already picked some up. Jeff Kratochowill will be contacted to see where he wants the tires dropped off. Mike and Paul Szczublewski cut more trees along the town roads. Mike rented a chipper from Wautoma Rental for \$315. Paul will send a bill to the Town for his time. Mike called the company that put up all the internet signs along the roads. There are a lot of reflective signs that are either damaged or missing from the plowing and mowing. Chair VandeCastle instructed the Board to begin thinking about road maintenance for this year. Mike and Supv.'s Cutts and Perez will take a road trip to check on roads. Mark Kalata mentioned a couple of places where the plow broke up the road.

Supv. Cutts spoke to a contact at Alliant Energy. The project is still going forward running all the way from Hancock to Bancroft. A bigger percent of that area are farmers. The Board would like to keep the Food Growers Association abreast of the situation. The Association is not in favor of the wind towers. Clerk VandeCastle found some paperwork on wind towers in some old records regarding Brown County claiming that wind towers pose a human health hazard. The town may not be able to do anything. Supv. Cutts will stay in contact with his contacts, and Chair VandeCastle will contact one of the land owners that Alliant had already contacted.

Supv. Cutts checked the township for small bridge/culverts. He located one qualifying structure on 17th Dr. over the Pine River. Chair VandeCastle read the letter from Brian Freimark regarding the inventory and assessment process. The Town of Rose will do the inventory and have the County do the inspection.

NEW BUSINESS: Treasurer Gotthart was contacted by the County Treasurer to determine if the Town of Rose had a policy or ordinance to handle property tax overpayments. In the past, the Town of Rose has not refunded an overpayment that was less than \$5.00. Treasurer Gotthart contacted the Wisconsin Towns Association and was told that the Town cannot keep the money if it is requested by the taxpayer. Supv. Cutts made the motion, seconded by Supv. Perez, to add the verbiage "refund upon request" to the letter included with the tax bills and keep the \$5.00 limit. Motion carried. Treasurer Gotthart will make the change.

Roger Williams was the alternate member of the Board of Review. Treasurer Gotthart volunteered to be the alternate member of the Board of Review. Chair VandeCastle made the motion, seconded by Supv. Perez, to adopt

the ordinance making Cynthia Gotthart the alternate member of the Board of Review beginning in 2024. Motion carried.

Supv. Cutts made the motion, seconded by Supv. Perez, to adopt the ordinance relating to confidentiality of income and expenses provided to assessor for assessment purposes. Motion carried.

The Board tabled the discussion and possible action on the policy to establish procedures and criteria for allowing alternative forms of sworn testimony at Board of Review hearings. This will be brought back to the April meeting.

Chair VandeCastle reported on the following:

- Zoning letters:
 - Thomas & Lindsay Monacelli application for conditional use dog kennel - approved.
 - Michael Laufenberg – follow-up inspection – land use permit expired.
 - Adam & Elizabeth Mackiewicz – violation involving a travel trailer.

Clerk VandeCastle reported on the following:

- Open Book date: 6/25/24 and Board of Review Date: 7/31/24 from 3:00 – 5:00pm
- HeyGov company that handles credit card payments – information letter.
- Reminder from DNR to steer clear of oak trees during the oak wilt infection period, April – mid July.
- Letter from Wautoma Public Library asking for a donation.
- Letter from Wild Rose Area Fire District asking for a donation.
- Emergency Management training: Waupaca County Courthouse – March 20, 2024
- Accurate Appraisal newsletter highlighting the process of assessment field work.

Chair VandeCastle, Supv.'s. Cutts and Perez, and Clerk VandeCastle attended the District WTA meeting and were trained on Board of Review.

Scott Pudil explained the proposed resolution to participate in the Wisconsin Service Award Program. It is a length of service award for volunteer firefighters. The State and the District will do a matching fund. Parameters have been set in place. There is no additional cost at this time for the town. It is a simple and safe IRA. The Board will vote on the resolution at the April meeting.

A question was raised regarding who to report a mess in a yard to. Report it to Zoning.

Robert Erickson was asking who to contact regarding right-of-way on some property he wants to sell on 13th. He should also contact Zoning.

Supv. Cutts contacted Adams-Columbia Electric Coop regarding the utility policy. The Town needs to have a utility policy for the utilities to fill out when working along the town roads. Clerk VandeCastle will type up a utility policy. The Board discussed ATV signing on 18th.

The agenda for March was discussed. The next meeting will be Tuesday, April 16, 2024 – Annual meeting followed by the regular Board meeting.

Supv. Cutts made the motion, seconded by Supv. Perez, to adjourn the meeting at 9:07pm. Motion carried.

The foregoing is an unapproved draft version of these minutes. Therefore, they are subject to amendment or change at subsequent meetings of this Board. Any such changes will be detailed in the minutes of the meeting at which the amendments are proposed.

Respectfully submitted,
Kathy VandeCastle
Town of Rose Clerk